


# Bid - GEM/2022/B/1947047: Successfully created on GeM

noreply@gem.gov.in

Fr, 11-Feb-2022 05:45 PM

to:jd.gad.sipl@rajasthan.gov.in <jd.gad.sipl@rajasthan.gov.in>;

 Government e Marketplace

Dear Sir/ Madam,

Congratulations! You have successfully created a new bid for desktop computer,desktop computer,laptop,scanner,printer,mfm,microsoft and 6 other(s) on Government eMarketplace (GeM).

Key aspects of the bid are as follows:

Bid Details

**Bid Number :** GEM/2022/B/1947047

**Bid Start Date :** 11-February-2022

**Bid End Date :** 21-February-2022



Product Details

S.No	Product Name	Qty
1	desktop computer	14 unit(s)
2	desktop computer	5 unit(s)
3	laptop	2 unit(s)
4	scanner	3 unit(s)
5	printer	23 unit(s)
6	mfm	2 unit(s)
7	microsoft	5 unit(s)

Kindly login for further details.

Thank you for choosing GeM as your preferred marketplace for all your procurement needs.

Regards,  
Team GeM

For any queries,  Phone: 1-800-419-0430, 1-800-102-3436 or  Email: [helpdesk-gem@gov.in](mailto:helpdesk-gem@gov.in)  
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### Bid Document

Bid Details	
Bid End Date/Time	21-02-2022 18:00:00
Bid Opening Date/Time	21-02-2022 18:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Rajasthan
Department Name	State Insurance And Provident Fund Department Rajasthan
Organisation Name	N/a
Office Name	Sipf Head Office
Total Quantity	54
Item Category	desktop computer , laptop , scanner , printer , mfm , microsoft
BOQ Title	Computer Desktop
Minimum Average Annual Turnover of the Bidder	11 Lakh (s)
OEM Average Turnover (Last 3 Years)	87 Lakh (s)
Years of Past Experience required	3 Year (s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	10 %
Bid to RA enabled	No
Primary product category	desktop computer
Time allowed for Technical Clarifications during technical evaluation	2 Days
Estimated Bid Value	2172500
Evaluation Method	Item wise evaluation



**EMD Detail**

Advisory Bank	State Bank of India
EMD Percentage(%)	2.00

**ePBG Detail**

Advisory Bank	State Bank of India
ePBG Percentage(%)	2.50
Duration of ePBG required (Months).	38

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). The EMD % will be applicable for each schedule/group selected during Bid creation.

(c). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**Beneficiary:**

Joint Director  
Sipf Head Office, State Insurance and Provident Fund Department Rajasthan, JAIPUR  
(Kamlesh Yogeshwar)

**Splitting**

Bid splitting not applied.

**MSE Purchase Preference**

MSE Purchase Preference	No
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**MII Purchase Preference**

MII Purchase Preference	No
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Performance: The Bidder or its OEM (themselves or through re-seller(s)) should have supplied same or similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

#### Evaluation Method ( Item Wise Evaluation Method )

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Estimated Value	Item/Category	Quantity
Schedule 1	700000	Desktop Computer	14
Schedule 2	500000	Desktop Computer	5
Schedule 3	140000	Laptop	2
Schedule 4	112500	Scanner	3
Schedule 5	460000	Printer	23
Schedule 6	50000	Mfm	2
Schedule 7	210000	Microsoft	5

#### Desktop Computer ( 14 )

##### Technical Specifications

Specification Document	<a href="#">View File</a>
BOQ Detail Document	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

#### Additional Specification Documents



**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Kamlesh Yogeshwar	302006,2-2 A, Bima Bhawan, Sawai Jaisingh Highway, Banipark Jaipur - 302006	14	15

**Desktop Computer ( 5 )****Technical Specifications**

Specification Document	<a href="#">View File</a>
BOQ Detail Document	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**Additional Specification Documents****Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Kamlesh Yogeshwar	302006,2-2 A, Bima Bhawan, Sawai Jaisingh Highway, Banipark Jaipur - 302006	5	15

**Laptop ( 2 )****Technical Specifications**

Specification Document	<a href="#">View File</a>
BOQ Detail Document	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**Additional Specification Documents****Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Kamlesh Yogeshwar	302006,2-2 A, Bima Bhawan, Sawai Jaisingh Highway, Banipark Jaipur - 302006	2	15

**Scanner ( 3 )****Technical Specifications**

Specification Document	<a href="#">View File</a>
BOQ Detail Document	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**Additional Specification Documents****Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Kamlesh Yogeshwar	302006,2-2 A, Bima Bhawan, Sawai Jaisingh Highway, Banipark Jaipur - 302006	3	15

**Printer ( 23 )****Technical Specifications**

Specification Document	<a href="#">View File</a>
BOQ Detail Document	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Kamlesh Yogeshwar	302006,2-2 A, Bima Bhawan, Sawai Jaisingh Highway, Banipark Jaipur - 302006	23	15

#### Mfm ( 2 )

#### Technical Specifications

Specification Document	<a href="#">View File</a>
BOQ Detail Document	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Kamlesh Yogeshwar	302006,2-2 A, Bima Bhawan, Sawai Jaisingh Highway, Banipark Jaipur - 302006	2	15

#### Microsoft ( 5 )

#### Technical Specifications



Specification Document	<a href="#">View File</a>
BOQ Detail Document	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Kamlesh Yogeshwar	302006,2-2 A, Bima Bhawan, Sawai Jaisingh Highway, Banipark Jaipur - 302006	5	15

### Buyer Added Bid Specific Terms and Conditions

#### 1. Service & Support

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

#### 2. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

#### 3. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

### Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline



governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**This Bid is also governed by the General Terms and Conditions**

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**

**DIRECTOR, STATE INSURANCE AND PROVIDENT FUND DEPARTMENT**

2-2 A, Bima Bhawan, Sawai jai singh Highway, Banipark, Jaipur

NO.- 3991

Date- 11.2.2022

**Supply, Installation, Commissioning and Maintenance of Desktops, Printers, Scanners, Laptops and MS Office**

Bid Value- 21.725 Lacks

**IMPORTANT**

Bidders are advised to study all technical and commercial aspects, instructions, forms/annexures, additional terms and conditions, specifications etc. carefully in this document. Failure to furnish all information required in this Document and anywhere else in the proposal and in its appendices or submission of a bid not substantially responsive to this document in every respect will be at the bidder's risk and may result in the rejection of the bid. (The proof of documents required with Bid must BE DULY SIGNED, STAMPED, SCANNED AND UPLOADED)

**A. Technical Specifications of required items (please fill compliance/deviation status):**

(Please attach Technical specifications compliance sheet (only on OEM's letter-head). Deviations, if any, should be appropriately mentioned & highlighted in the compliance/ deviation column)

**Item 1-Desktop Computer i5 (Qty 14)**

Item	Minimum Technical Specification	Compliance YES/NO	Deviation (If any)
Processor	Intel i5 / AMD Ryzen-5 (10 <sup>th</sup> Generation/equivalent AMD) 6 core with minimum 3.0 GHZ or higher (Base Frequency), 12 MB Cache or higher		
Chipset	Compatible Intel/ AMD chipset		
Motherboard	OEM Motherboard		
Operating System	Pre-installed genuine OEM Microsoft Window 10 Professional (64 bit) with OEM recovery Partition/recovery DVD		
Graphics	Integrated Graphic Card		
Memory(RAM)	8 GB DDR4 2666/2933 MHz or Higher with minimum 2DIMM Slots, Expandable up to 32 GB		
Storage	1 TB 7200RPM SATA Drive and/or 512 GB SSD		
Optical drive	DVD R/W		
Ports	Minimum 6 USB ports with at least 2 USB 3.0 or higher ports, 1-VGA, HDMI, audio jack for headphone & microphone		
Display	Minimum 21.5" inch or higher, Resolution 1920x1080 or higher Display, TCO Certified		
Office	Open office updated version (freeware)		
Antivirus	Preloaded (Latest version) Internet Security of Trend Micro/ Quick Heal/ Symantec/ Sophos/ Kaspersky with 3 years Subscription		
Certifications	ROHS Compliance, energy Star, certified for supplied OS		
Keyboard & Mouse	OEM USB keyboard & OEM USB two button optical Mouse with mouse pad		
Network Interface	Integrated 10/100/1000 GB Ethernet		
Accessories	All necessary cables (Power & data cables), 3mtr CAT6 Patch cord to be included		
Warranty	3 years comprehensive on site OEM warranty		



### Item 2-Desktop Computer i7 (Qty 5)

Item	Minimum Technical Specification	Compliance YES/NO	Deviation (If any)
Processor	Intel i7/AMD Ryzen-7(10th Generation/equivalent AMD), 8 core with minimum 2.9 GHZ or higher (Base Frequency), 16 MB Cache or higher		
Chipset	Compatible Intel / AMD chipset		
Motherboard	OEM Motherboard		
Operating System	Pre- installed Genuine OEM Microsoft Windows 10 Professional (64bit) with OEM Recovery partition/recovery DVD		
Graphics	Integrated Graphic Card		
Memory(RAM)	16 GB DDR4 2666/2933 MHz or Higher with minimum 2DIMM Slots, expandable up to 32 GB		
Storage	1 TB 7200RPM SATA Drive		
Optical drive	DVD R/W		
Ports	Minimum 6 USB ports with at least 2 USB 3.0 ports, 1-VGA, HDMI, audio jack for headphone & microphone		
Display	Minimum 21.5" inch or higher Resolution 1920x1080 or higher Display, TCO Certified		
Antivirus	Preloaded (Latest version) Internet Security of Trend Micro/ Quick Heal/ Symantec/ Sophos/ Kaspersky with 3 years Subscription		
Office	Open office updated version (freeware)		
Certifications	BIS, ROHS Compliance, energy Star, certified for supplied OS		
Keyboard & Mouse	OEM USB keyboard & OEM USB two button optical Mouse with mouse pad		
Network Interface	Integrated 10/100/1000 GB Ethernet		
Accessories	All necessary cables (Power & data cables), 3 mtr CAT 6 Patch cord to be included		
Warranty	3 years comprehensive on site OEM warranty		

### Item 3-Laptop (Qty 02)

Item	Minimum Technical Specification	Compliance YES/NO	Deviation (If any)
Processor	Intel Core™ i5/AMD Ryzen 5, (11 <sup>th</sup> Generation/ equivalent AMD), Minimum 4 core, minimum 1.60 GHz base frequency or higher, cache 6 MB or higher		
Operating System	Pre- installed Genuine OEM Microsoft Windows 10 Professional (64bit) with OEM Recovery partition/recovery DVD		
Display	14" inch or higher diagonal +/-5% FHD Display		
Memory(RA	16 GB DDR4 2666/2933 MHz or Higher, expandable up to 32 GB		
Hard drive	1 TB SATA Drive, and/or 256 GB SSD		
Speaker & Microphone	Inbuilt speakers and integrated digital microphone		
Connection Type	Minimum 2 USB 3.0 or higher, 1 HDMI, Headphone/ microphone combo/ separate		
Network card	Integrated 10/100/1000 GB Ethernet LAN		

Wireless Connectivity	Bluetooth 4.0 or higher & integrated Wi-fi 802.11 b/g/n		
Graphics	Integrated HD Graphics		
Web Cam	HD Web Camera (Front facing)		
Battery	Minimum 3 cell 40 Whr with minimum back up of 8 Hrs		
Power	Standard OEM Power adapter		
Antivirus	Preloaded (Latest version) Internet Security of Trend Micro/ Quick Heal/ Symantec/ Sophos/ Kaspersky with 3 years Subscription		
Keyboard	OEM standard keyboard with gesture support		
Certifications	BIS, ROHS Compliance, energy Star, certified for supplied OS		
Information Accessibility	Product details, specifications and brochure to be available in public domain		
Accessories	Carry Bag, 3 Mtr. CAT 6 Patch cord		
Warranty	3 years comprehensive on site OEM warranty		

#### Item 4-Scanner (Qty 03)

Parameters	Minimum Technical Specifications	Compliance YES/NO	Deviation (If any)
ADF capacity	50 sheets		
scanning	Simplex/ Duplex		
scanning Resolution	Up to 2400*2400 dpi		
Scan Speed	20 PPM or higher		
Interface	USB 2.0		
Sensor	Contact Image		
Scan Format	PDF, PDF/A		
Light Source	LED		
Operating System	Windows/ Mac		
Bundled Software	Industry standard interfaces for connecting software e.g. Windows ISIS/ TWAIN and mac TWAIN drivers		
Accessories	USB cable, AC adaptor, power cable, setup guide document, Installation software (Driver CD)		
Certification	Energy Star, BIS and ISO for OEM		
Warranty	3 years comprehensive on site OEM warranty		

#### Item 5-Printer (Qty 23)

Item	Minimum Technical Specification	Compliance YES/NO	Deviation (If any)
Type	Ink Tank, Monochrome		
Print Speed	20 ppm		
Functions	Print		
Duty Cycle(Monthly)	10000 pages		
Duplex	Auto		
Port	USB, Ethernet		



Tray	Input Tray: Min 100 Sheets Output Tray: Min 100 Sheets		
Certification	BIS ,ISO for OEM		
Processor	500 MHz or higher		
Memory	64 MB or higher		
Operating	Window and Linux		
Warranty	3 years comprehensive on site OEM warranty		

#### Item 6-Printer Inkjet color (Qty 02)

Functions	Print	Compliance YES/NO	Deviation (if any)
Printing Method/	Color & Black both- Ink Tank/ Laser		
Print Speed (Minimum)	20 PPM (Mono)& 15 PPM (color) or Higher		
Print Resolution	1200*1200 dpi or higher (Monochrome) 4800*1200 dpi or higher (color)		
Duplex	Yes		
Memory	256 MB or higher		
Connectivity	USB, Ethernet, Wi-Fi		
Duty Cycle (Monthly)	5000 Pages or higher		
Input paper tray capacity	100 pages or higher		
Toner Cartridges/	Pre install Black & Color Ink Bottle/ Cartridge		
Functions	Print, Scan, Copy, Wireless		
Copy Speed	10PPM or higher		
Copy	600*600 dpi or higher		
Scan File	PDF, JPEG, TIEFTIEF BMP etc.		
Scan	600*600 dpi or higher		
Yield	Minimum 5000 pages as Yield		
Compatible operating	Window, Linux-Ubuntu		
Cable/Accesso	All the required cables, accessories		
Software	Driver & Utility S/e CD/DVD		
Certifications	BIS, ISO for OEM		
Warranty	3 years comprehensive on site OEM warranty		

#### Item-7 : MS Office(Qty-5)

License for 5 users of office Home & Business 2021 edition ( one time purchase)		
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## **B. Additional Terms & Conditions (ATC)**

1. The bidder should bid the desktops from OEM(s) which is among the top 5 companies in terms of market share/factory revenue in the India region as last published IDC/ Gartner/ Frost and Sullivan report for the respective products. Relevant document to be attached.
2. Only authorized dealer/supplier of OEMs or OEMs directly dealing in the items listed in the bid having experience in sale and repair/ maintenance etc. may apply.
3. The Bidder has to provide details of experience of supply and installation / maintenance of requested equipment with Govt. Departments/ PSU.
4. The bidder should be registered in India. It's PAN/TAN/GST/VAT/CST Registration Number and its validity should be indicated. Documentary evidences should be supplied/ attached to the Bid Proposal documents.
5. The Bidder should give an undertaking on legal stamp paper that the bidder & OEM has not been blacklisted with any of the Central Government Department and any State Department / PSU /Banks & Financial institutions on account of corrupt or fraudulent practices from F.Y. 2015-16 till date. (Annex-2 Self Declaration)
6. **The bidder shall be liable to deposit Earnest Money(EMD) / bid security @2% of bid value (estimated bid value is INR 21.725 lacks)\_ on e-GRAS, the Government of Rajasthan's online revenue receipt system at web portal <https://e gras.raj.nic.in/> by adopting following procedure :-**
  - (A) Bidders are required to register as registered user on e-gras web portal.
  - (B) Bidders are required to deposit amount equal to 2% of bid value in rupees against bid security in following budget head and office/division code at e-gras portal through online payment gateway system:-

State Insurance and Provident Fund department				
Particulars of Items	Budget Head	Amount in Rs	Office Code	Remarks
Bid Security/EMD	8443-00-103-00-00	43450/- 2% of bid value	35659	

- (C) After successful payment of bid security amount by challan, bidder will generate CIN no receipt. Bidders are required to upload scanned copy of CIN receipt along with technical bid proposal. In absence of CIN receipt, bid proposal may be rejected.
  - (D) For more information regarding above procedure of e-gras, the bidder are suggested to go through circularno.F.6(5)FD/GF&AR/2018 dated 27.04.2020 of finance department of Rajasthan Government.
7. Manufacturers Authorization Form (MAF), Certificate for Desktop, Printers, Scanners, Laptops, MS Office items must be furnished with the bid along with OEM details such as name, designation, address, e-mail, mobile/phone number etc. including an undertaking from OEM that the model of desktops and its parts quoted against the bid is not going to be discontinued in near future and shall continue to provide support during the warranty period.
  8. The average turnover of OEM Bidder shall be at least of Rs. 10,00,000,00 (Rs Ten Crores) and other Bidder average turnover shall be at least of Rs. 50,00,000 (Rs Fifty lack) during last three years from IT (Information Technology) related business. The net worth of the bidder, as on 31-03-2021, should be Positive. Relevant document to be attached.
  9. The OEM(s) whose items are being bid in this project should have authorized service center in all major cities of Rajasthan including Jaipur and existing for last 3 years. Documentary evidence indicating the above may be submitted in support of the above. BIDDER/OEM must have Dedicated/ toll Free Telephone No. for Service Support.
  10. In the financial evaluation, the selection of lowest bidder would be done on the basis of item wise lowest bid value.





11. On acceptance of bid, the date of delivery shall be strictly adhered to 15 calendar days of notice. In case the order is not executed within the stipulated period, State Insurance and Provident Fund department, Rajasthan will be at liberty to cancel the bid and take action against the bidder as per prevailing RTPP act/rules.
12. The performance security will be 2.5% of the contract amount. The performance security shall remain valid for a period of 60 days beyond the date of completion of contractual and warranty obligations. It will be 38 months from the execution of contract that is delivery and successful installation of desktops and other peripherals at specified locations of State Insurance and Provident Fund offices in Rajasthan.
13. Prices are to be quoted in Indian Currency only inclusive of all taxes/duties/charges. No price variation on account of any reason shall be entertained later.
14. State Insurance and Provident Fund department, Jaipur reserves the right to reject any or all bids without assigning any reason what so ever.
15. The bid shall be valid for 30 days from date of opening the bid on GeM portal.
16. State Insurance and Provident Fund department, Jaipur reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity.
17. The responsibility of the Bidder is to supply brand new and standard products without any damage, and use only licensed software with its / their installation and commissioning. The Bidder shall be responsible for any delay in supply, installation & commissioning.
18. The 100% payment of the invoice will be made on delivery of goods and after successful installation, testing and commissioning of supplied Hardware/Software. The payment will be release on receipt of satisfactory completion and working report of the material from the inspecting authorities.
19. The bidder should not be under liquidation, court receivership or similar proceedings should not be bankrupt. Bidder to upload undertaking to this effect with bid.
20. **Malicious Code Certificate :** The seller should upload following certificate in the bid:-
  - a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to :-
    - (i) Inhibit the desires and designed function of the equipment.
    - (ii) Cause physical damage to the user or equipment during the exploitation.
    - (iii) Tap information resident or transient in the equipment/network.
  - (b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.
21. All legal proceedings arising out of any dispute between both the parties regarding a contract shall be settled by a competent court having jurisdiction over the place, where agreement has been executed and by no other court, after decision of the standing committee for settlement of disputes.
22. Once all the ordered material is received and installed the purchaser will carry out inspection of the material to ensure the specification and satisfactory working condition of the material mentioned in the bid/ work order. The Bidder shall help in conducting the above inspection and satisfy the purchaser.
23. The contract for the supply can be repudiated at any time by the purchase officer, if the supplies are not made to his satisfaction after giving an opportunity to the bidder of being heard and recording the reasons for repudiation
24. The Supplier/ Selected Bidder shall arrange to supply, install and commission the ordered materials/ system as per specifications within the specified delivery/ completion period at SIPF (HQ) Jaipur.
25. The bidder at the destination site, in the presence of purchaser and/or its representative, shall



carryout installation and commissioning of desktops, Printers, Scanners, Laptops and ensure trouble free operation of the complete systems apart from physical verification without any additional charge.

**26. PENALTY FOR DOWNTIME :**

- i. On receiving complaint at Service center as reported by the Bidder, the service support partner will respond and repair/replace or provide required services onsite within 48 Hrs. excluding Government of Rajasthan holidays.
- ii. In case the bidder is not able to resolve the issue of repair or provide any remedy at State Insurance and Provident Fund if the desktop, Printer, Scanner, Laptop or any of its part is required to be taken out of the State Insurance and Provident Fund department premises then the bidder has to provide a suitable temporary replacement of a desktop, Printer, Scanner, Laptop so that the work of State Insurance and Provident Fund department does not suffer.
- iii. In case Bidder fails to meet the above standards of maintenance, there will be a per day penalty of Rs. 500 for resolution period. The penalty shall be deducted from the Performance Security Deposit.
- iv. If the total penalty reaches an amount equal to or more than 10% of the order value of the purchaser, then the Performance Security Deposit shall be attached by the purchaser to secure its interest.

**27. Liquidated Damages (LD)**

- a) In case of extension in the delivery/ installation period with liquidated damages the recovery shall be made on the basis of following percentages of value of stores/ items which the bidder has failed to supply/ install/ complete:-

Condition	LD%
• Delay up to one fourth period of the prescribed delivery period, successful installation & completion of work	2.5%
• Delay exceeding one fourth but not exceeding half of the prescribed delivery period, successful installation & completion of work.	5.0%
• Delay exceeding half but not exceeding three fourth of the prescribed delivery period, successful installation & completion of work.	7.5%
• Delay exceeding three fourth of the prescribed delivery period, successful installation & completion of work.	10.0%

- b) Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day.
- c) The maximum amount of liquidated damages shall be 10% of the contract value.
- d) If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
- e) Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of the bidder.
28. Bidders are requested to ensure submission of all documents/forms/annexure mentioned in the bid and as given in checklist.
29. In case there is a gazetted holiday declared on the date of opening then the bids will be opened on next working day at same time.
30. Conditional bids uploaded by the bidder shall not be accepted.
31. State Insurance and Provident Fund department, Jaipur reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity.
32. State Insurance and Provident Fund department, Jaipur reserves the right to reject any or all bids without assigning any reason what so ever.
33. In case of any clarification during the period of bid time, bidder may contact Sh. Naveen dutta mathur, (SA) State Insurance and Provident Fund department, Jaipur at the phone no. 0141-2207919 during office hours and mail id [sa.sipf@rajasthan.gov.in](mailto:sa.sipf@rajasthan.gov.in)



34. In case of any inconsistency between any of the provisions of this document and online GeM portal provisions, the conditions mentioned in this document shall prevail. In case of any inconsistency in any of the provisions of this document, RTPP Act, 2012 and rules, 2013 there to shall prevail.
35. All other conditions/provision of GF&AR and RTPP Act 2012 / Rules 2013 regarding invitation, receipt, evaluation and finalization of bid, issue of supply/work order, execution of contract and other related provision not specifically mentioned in the bid document will prevail and both the parties are required to adhere the same.

A handwritten signature in black ink, appearing to be 'DSN', is written over a horizontal line.



### CHECK-LIST OF DOCUMENTS TO BE ATTACHED

1	Fee details	Bid Security – to be deposited as mentioned in Terms and conditions and proof of same be uploaded with the Bid		
2	Legal Entity	Self-certified declaration (if applicable)/ Copy of valid Registration/ Incorporation Certificates		
3	Financial Turnover from IT/ ITeS of Bidder, OEM, Financial: Net Worth	CA Certificate with CA's Registration Number/ Seal		
4	Technical Capability	Work Order + Work Completion Certificates from the client; OR Work Order + Self Certificate of Completion (Certified by the Statutory Auditor / CA Certificate); OR Work Order + Phase Completion Certificate from the client		
5	Tax registration and clearance	Copies of relevant certificates of registration, VAT/ CST/GST clearance certificate from the Commercial Taxes Officer of the Circle concerned		
6	Technical Specifications Compliance	Attach document as per bid document		
7	Proof of service center	Documentary proof of service center in all major cities of Rajasthan including Jaipur and existing for last 3 years. BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.		
8	Malicious Code Certificate	As mentioned in T & C Point No. 20		
9	Bidder's Authorization Certificate	Bidder's Authorization Certificate along with copy of PoA/ Board resolution stating that Auth. Signatory can sign the bid/contract on behalf of the firm As per <b>Annexure-1</b>		
10	Mandatory Undertaking	Self-Declaration as per <b>Annexure-2</b>		
11	Certificate of Conformity/ No Deviation	As per <b>Annexure-3</b>		
12	Declaration by Bidders	As per <b>Annexure-4</b>		
13	Manufacturer's Authorization Form (MAF)	As per <b>Annexure-5</b>		
14	Undertaking of Authenticity of equipment	As per <b>Annexure-6</b>		
15	Component offered - BoM	As per <b>Annexure-7</b>		
16	Initial Delivery Locations	As per <b>Annexure-10</b>		



**ANNEXURE-1: BIDDER'S AUTHORIZATION CERTIFICATE**

**{to be filled by the bidder}**

To,  
Director,  
State Insurance and Provident Fund department,  
2-2 A, Bima Bhawan, Sawai jai singh Highway, Banipark,  
Jaipur

I/ We {Name/ Designation} hereby declare/ certify that {Name/ Designation} is hereby authorized to sign relevant documents on behalf of the company/ firm in dealing with Bid reference No. \_\_\_\_\_ dated: \_\_\_\_\_. He/ She is also authorized to attend meetings & submit technical & commercial information/ clarifications as may be required by you in the course of processing the Bid. For the purpose of validation, his/ her verified signatures are as under.

Thanking you,

Name of the Bidder: -  
Authorized Signatory: -  
Seal of the Organization: -  
Date:  
Place:

Verified Signature:



**ANNEXURE-2: SELF-DECLARATION{to be filled by the bidder on stamp paper}**

To,  
Director,  
State Insurance and Provident Fund department,  
2-2 A, Bima Bhawan, Sawai jai singh Highway, Banipark,  
Jaipur

In response to the Bid Ref.No \_\_\_\_\_ dated:\_\_\_\_\_ for supply of  
IT Equipment's to State Insurance and Provident Fund as an Owner/ Partner/ Director/ Auth. Sign. of  
\_\_\_\_\_, I/ We hereby declare that presently our Company/ firm  
\_\_\_\_\_, at the time of bidding: -

- a) possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- b) have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- c) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/ UT.
- d) does not have any previous transgressions with any entity in India or any other country during the last three years
- e) does not have any debarment by any other procuring entity
- f) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons;
- g) does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- h) does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- i) will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoR, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: -  
Authorized Signatory: -  
Seal of the Organization: -  
Date:  
Place:





**ANNEXURE-3: CERTIFICATE OF CONFORMITY/ NO DEVIATION**  
**{to be filled by the bidder}**

To,  
Director,  
State Insurance and Provident Fund department,  
2-2 A, Bima Bhawan, Sawai jai singh Highway, Banipark,  
Jaipur

**CERTIFICATE**

This is to certify that, the specifications of Hardware & Software which I/ We have mentioned in the Technical bid, and which I/ We shall supply if I/ We am/ are awarded with the work, are in conformity with the minimum specifications of the bidding document and that there are no deviations of any kind from the requirement specifications.

Also, I/ we have thoroughly read the bidding document and by signing this certificate, we hereby submit our token of unconditional acceptance to all the terms & conditions of the bidding document without any deviations.

I/ We also certify that the price I/ we have quoted is inclusive of all the cost factors involved in the end-to-end implementation and execution of the project, to meet the desired Standards set out in the bidding Document.

Thanking you,

Name of the Bidder: -  
Authorized Signatory: -  
Seal of the Organization: -  
Date:  
Place:



**ANNEXURE-4: DECLARATION BY BIDDER**  
**{to signed by selected bidder}**

I/We declare that I am/we are bonafide/Manufacturers/Whole Sellers/Sole distributor/Authorized dealer in the goods/stores/equipment for which I/We have quoted.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our security may be forfeited in full and the bid, if any, to the extent accepted may be cancelled.

Name of the Bidder: -  
Authorized Signatory: -  
Seal of the Organization: -  
Date:  
Place:

A handwritten signature in black ink, appearing to be 'J. S.', is written over a horizontal line.

**ANNEXURE-5: MANUFACTURER'S AUTHORIZATION FORM (MAF)**  
**{to be filled by the OEMs for all the items marked in Bill of Material }**

**(Indicative Format)**

To,  
{Procuring Entity},  
\_\_\_\_\_

Subject: Issue of the Manufacturer's Authorization Form (MAF)

Reference: Bid Ref. No. \_\_\_\_\_ dated \_\_\_\_\_

Sir,

We {name and address of the OEM} who are established and reputed original equipment manufacturers (OEMs) having factories at {addresses of manufacturing location} do hereby authorize {M/s \_\_\_\_\_} who is our {Distributor/ Channel Partner/ Retailer/ Others <please specify>} to bid, negotiate and conclude the contract with you against the aforementioned reference for the following Hardware/ Software manufactured by us: -  
{OEM will mention the details of all the proposed product(s) with their make/ model.}

We undertake to provide OEM Warranty for the offered Hardware/ Software, as mentioned above, during the warranty / Maintenance period.

We hereby confirm that the offered Hardware/ Software is not likely to be declared as End-of-Sale within next 3 years from the date of bid submission.

We hereby confirm that the offered Hardware/ Software is not likely to be declared as End-of-Service/ Support within next 3 years from the date of bid submission.]

Yours faithfully,

For and on behalf of M/s (Name of the manufacturer)

(Authorized Signatory)

Name, Designation & Contact No.:

Address: \_\_\_\_\_

Seal:



**ANNEXURE-6: UNDERTAKING ON AUTHENTICITY OF EQUIPMENTS**

{to be filled by the bidder(On Rs. 100/- Non-judicial stamp paper)}

To,  
Director,  
State Insurance and Provident Fund,  
2-2 A, Bima Bhawan, Sawai jai singh Highway, Banipark,  
Jaipur, 302016

Reference: Bid No. \_\_\_\_\_ dated: \_\_\_\_\_

This has reference to the items being supplied/quoted to you vide bid reference No. \_\_\_\_\_ dated \_\_\_\_\_. We hereby undertake that all the components/parts/assembly/ software used in the equipment shall be genuine, original and new components /parts/assembly/software from respective OEMs of the products and that no refurbished/duplicate/ second hand components/ parts/ assembly/ software are being used or shall be used. In respect of licensed operating system, we undertake that the same shall be supplied along with the authorized license certificate with our name/logo. Also, that it shall be sourced from the authorized source for use in India.

In case, we are found not complying with above at the time of delivery or during installation, for the equipment already billed, we agree to take back the equipment already supplied at our cost and return any amount paid to us by you in this regard and that you will have the right to forfeit our Bid Security/ SD/ PSD for this bid or debar/ black list us or take suitable action against us.

Authorized Signatory

Name:

Designation:





**ANNEXURE-7: COMPONENTS OFFERED – BOM**  
**{to be filled by the bidder}**

Please fill the following BOM for all the offered components.

S.No	Technical Specification Reference	Qty	Cost value (in lacks)	Product details (Only one make and model)	OEM Details (Name, Address, E-Mail, Mobile Nos.)
1.	Desktop computer i5- Intel i5/ AMD Ryzen-5 (10 Generation/ equivalent AMD) 6 Core with minimum 3.0 MHz or higher (Base Frequency), 12 MB Cache or higher etc. Detailed minimum required technical specifications as per bid document <b>(Item-1)</b>	14	7.00		
2.	Desktop computer i7- Intel i7/ AMD Ryzen-7 (10 Generation/ equivalent AMD), 8 Core, with minimum 2.9 MHz or higher (Base Frequency), 16 MB Cache or higher etc. Detailed minimum required technical specifications as per bid document <b>(Item-2)</b>	05	5.00		
3.	Laptop- Intel i5/ AMD Ryzen-5 (11 Generation/ equivalent AMD) 4 Core with minimum 1.60 GHz base frequency or higher, Cache 6 MB or higher etc. Detailed minimum required technical specifications as per bid document <b>(Item-3)</b>	02	1.40		
4.	Scanner – Detailed minimum required technical specifications as per bid document <b>(Item-4)</b>	03	1.125		
5.	Printer- Ink Tank, Monochrome etc. Detailed minimum required technical specifications as per bid document <b>(Item-5)</b>	23	4.60		
6.	Printer inkjet color - Detailed minimum required technical specifications as per bid document <b>(Item-6)</b>	02	0.50		
7.	MS Office <b>(Item-7)</b>	05	2.10		
	<b>TOTAL</b>		<b>21.725</b>		

**ANNEXURE-8: BANK GUARANTEE FORMAT**  
**{to be submitted by the bidder's bank}**

**BANK GUARANTEE FORMAT – PERFORMANCE SECURITY (PBG)**

(To be stamped in accordance with Stamp Act and on a Stamp Paper purchased from Rajasthan State only and to be issued by a Nationalized/ Scheduled bank having its branch at Jaipur and payable at par at Jaipur, Rajasthan)

To,

Director,  
State Insurance and Provident Fund department,  
2-2 A, Bima Bhawan, Sawai jai singh Highway, Banipark,  
Jaipur, 302016

1. In consideration of the State Insurance and Provident Fund department (hereinafter called "SIPF") having agreed to exempt M/s (hereinafter called "the said Contractor(s)" from the demand, under the terms and conditions of an Agreement No.....dated ..... made between the State Insurance and Provident Fund through ..... and .....(Contractor) for the work (hereinafter called "the said Agreement") of Security Deposit for the due fulfillment by the said Contractor(s) of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs.....(rupees.....only), we.....(indicate the name of the Bank), (hereinafter referred to as "the Bank") at the request of Contractor(s) do hereby undertake to pay to the State Insurance and Provident Fund department an amount not exceeding Rs.....(Rupees only) on demand.
2. We..... (Indicate the name of Bank), do hereby undertake to pay Rs (Rupees only), the amounts due and payable under this guarantee without any demur or delay, merely on a demand from the SIPF. Any such demand made on the bank by the SIPF shall be conclusive as regards the amount due and payable by the Bank under this guarantee. The Bank Guarantee shall be completely at the disposal of the SIPF and We. (Indicate the name of Bank), bound ourselves with all directions given by SIPF regarding this Bank Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....(Rupees only).
3. We (indicate the name of Bank), undertake to pay to the SIPF any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any Court or Tribunal or Arbitrator etc. relating thereto, our liability under these presents being absolute, unequivocal and unconditional.
4. We (indicate the name of Bank) further agree that the performance guarantee herein contained shall remain in full force and effective up to <DATE> and that it shall continue to be enforceable for above specified period till all the dues of SIPF under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till the SIPF certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.
5. We------(indicate the name of Bank) further agree with the SIPF that the SIPF shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to Vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the SIPF against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of the SIPF or any indulgence by the SIPF to the said Contractor(s) or by any such matter or thing whatsoever which would but for this provision, have effect of so relieving us.
6. The liability of us (indicate the name of Bank), under this guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).
7. We (indicate the name of Bank), lastly undertake not to revoke this guarantee except



8. with the previous consent of the SIPF in writing.

9. This performance Guarantee shall remain valid and in full effect, until it is decided to be discharged by the SIPF. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs..... (Rupees only).

10. It shall not be necessary for the SIPF to proceed against the contractor before proceeding against the Bank and the guarantee herein contained shall be enforceable against the Bank notwithstanding any security which the SIPF may have obtained or obtain from the contractor.

11. We ..... (indicate the name of Bank) verify that we have a branch at Jaipur. We undertake that this Bank Guarantee shall be payable at any of its branch at Jaipur. If the last day of expiry of Bank Guarantee happens to be a holiday of the Bank, the Bank Guarantee shall expire on the close of the next working day.

12. We hereby confirm that we have the power(s) to issue this guarantee in your favor under the memorandum and articles of Association/constitution of our bank and the undersigned is/are the recipient of authority by express delegation of power(s) and has/have full power(s) to execute this guarantee for the power of attorney issued by the bank.

Dated.....day of .....For and on behalf of the <Bank> (indicate the Bank)

Signature

(Name & Designation) Bank's Seal

The above performance Guarantee is accepted by the SIPF For and on behalf of the SIPF

Signature (Name & Designation)

\_\_\_\_\_



**ANNEXURE-9: DRAFT AGREEMENT FORMAT**  
{to be mutually signed by selected bidder and procuring entity}

This Contract is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between State Insurance and Provident Fund, having its head office at State Insurance and Provident Fund department, 2-2 A, Beema Bhawan, Sawai jai singh Highway, Banipark, Jaipur, 302016 Rajasthan (herein after referred to as Purchaser/ State Insurance and Provident Fund) which term or expression, unless excluded by or repugnant to the subject or context, shall include his successors in office and assignees on ONE PART

And  
M/s \_\_\_\_\_, a firm/company registered under \_\_\_\_\_ with its registered office at \_\_\_\_\_ (herein after referred as the "Successful Bidder/ Supplier") which term or expression, unless excluded by or repugnant to the subject or context, shall include his successors in office and assignees on the OTHER PART.

Whereas,

Purchaser is desirous of purchase of computers, laptop, printers, scanners and MS Office software and installation thereof along with 3 years warranty as per the specifications and Terms and Conditions as set forth in the Bid document dated \_\_\_\_\_ of <Bid No \_\_\_\_\_>.

And whereas

The supplier represents that it has the necessary experience for supply and installation of material as referred to herein above and has submitted a bid and subsequent clarifications for supply and installation of the required material against said Bid document issued in this regard, in accordance with the terms and conditions set forth herein and any other reasonable requirements of the Purchaser from time to time.

And whereas

Purchaser has accepted the bid of supplier and has placed the LOI/supply Order vide Letter No. \_\_\_\_\_ dated \_\_\_\_\_, on which M/s \_\_\_\_\_ has given their acceptance vide their Letter No. \_\_\_\_\_ dated \_\_\_\_\_.

And whereas

The supplier has deposited a sum of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_) in the form of \_\_\_\_\_ ref no. \_\_\_\_\_ dated \_\_\_\_\_ of \_\_\_\_\_ Bank and valid up to \_\_\_\_\_ as security deposit for the due performance of the contract.

Now it is hereby agreed to by and between both the parties as under: -

1. The Bid Ref. No. \_\_\_\_\_ dated \_\_\_\_\_ and Bid document dated \_\_\_\_\_ issued by State Insurance and Provident Fund Department along with its enclosures/ annexures, wherever applicable, are deemed to be taken as part of this contract and are binding on both the parties executing this contract.
2. In consideration of the payment to be made by State Insurance and Provident Fund Department to M/s \_\_\_\_\_ at the rates set forth in the LOI/supply order no. \_\_\_\_\_ dated \_\_\_\_\_, \_\_\_\_\_ will duly supply and install the said material set forth in "Annexrure-7: Bill of Material" thereof and provide related services in the manner set forth in the bid document, along with its enclosures/ annexures and Technical Bid along with subsequent clarifications submitted by supplier.
3. The State Insurance and Provident Fund Department do hereby agree that if supplier shall duly supply the said articles and provide related services in the manner aforesaid observe and keep the said terms and conditions of the Bid and Contract, the State Insurance and Provident Fund Department will pay or cause to be paid to supplier, at the time and the manner set forth in the said conditions of the Bid, the amount payable for each and every project milestone & deliverable. The mode of Payment will be as specified in the Bid document.
4. The timelines for the prescribed Scope of Work, requirement of services and deployment of technical resources shall be effected from the date of LOI/Work Order i.e. \_\_\_\_\_ and completed by supplier within the period as specified in the Bid document.





5. In case of extension in the delivery and/ or installation period/ completion period with liquidated damages, the recovery shall be made on the basis of following percentages of value of stores/ works which supplier has failed to supply/ install/ complete: -

• Delay up to one fourth period of the prescribed delivery period, successful installation & completion of work	2.5%
• Delay exceeding one fourth but not exceeding half of the prescribed delivery period, successful installation & completion of work.	5.0%
• Delay exceeding half but not exceeding three fourth of the prescribed delivery period, successful installation & completion of work.	7.5%
• Delay exceeding three fourth of the prescribed delivery period, successful installation & completion of work.	10.0%

Note:

- Fraction of a day in reckoning period of delay in supplies/ maintenance services shall be eliminated if it is less than half a day.
  - The maximum amount of agreed liquidated damages shall be 10%.
  - If supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrances, he shall apply in writing to the authority which had placed the work order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
  - Delivery period may be extended with or without liquidated damages if the delay in the supply of goods in on account of hindrances beyond the control of supplier.
6. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided as per the procedure mentioned in the Bid document.

In witness where of the parties have caused this contract to be executed by their Authorized Signatories on this \_\_\_\_ day of \_\_\_\_\_, 2022.

Signed By:	Signed By:
( ) Designation: Company:	Director State Insurance and Provident Fund department,
<i>In the presence of:</i>	<i>In the presence of:</i>
( ) Designation: Company:	( ) Designation: State Insurance and Provident Fund department,
( ) Designation: Company:	( ) Designation: State Insurance and Provident Fund department,



**Annexure-10: INITIAL DELIVERY LOCATION**

<b>SN</b>	<b>OFFICE NAME</b>
1	Jaipur SIPF HQ

**IMPORTANT**

The Supplier/ Selected Bidder shall arrange to supply, install and commission the ordered materials/ system as per specifications within the specified delivery/ completion period at various departments and/ or their offices/ locations of State Insurance and Provident Fund offices in Rajasthan.

The firm would initially supply the material at SIPF Head office. The specified amount against delivery would be released once delivery is done to SIPF Head office.

The exact address and quantity of material to be delivered at Head office would be provided along with Purchase Order.

