

a) Check list for withdrawal of benefits by subscribers and upon: Superannuation/Pre-mature exit

- Exit from NPS upon attaining the age of Normal superannuation (for govt. employees only) or upon attaining the age of 60 years (for all subscribers other than govt.
- Exit from NPS before attaining the age of Normal superannuation (for govt. employees only) or before attaining the age of 60 years (for all subscribers other than govt.

Withdrawal Form:-				
Government Type:-				
Subscriber PRAN:-				
Subscriber Name:-				
Date:-				
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Sr. No	CHECK POINT	YES	NO	Mandatory/Optional
1	Section A - Subscriber's Personal Details			
a	Photograph of the subscribers is affixed and duly attested by the subscriber			Mandatory
b	PRAN filled in completely (12 digits)			
c	Subscriber's Name (as per KYC documents submitted)			
d	Father's Name			
e	Subscriber Date of Birth			
f	Subscriber Date of Retirement/Resignation			
g	Complete details of address (as per KYC documents submitted)			
h	Mobile/ telephone number			
i	E-Mail ID			Optional
2	Section B - Subscriber's Withdrawal Details			
a	Lump sum withdrawal details in % terms of accumulated pension wealth (In case of normal superannuation or having completed an age of 60 years - maximum 60%. In case of pre-mature exit, maximum -20% is allowed)			Mandatory
3	Section C - Bank details			
a	Bank Name, address			Mandatory
b	Bank account number			
c	Name of the account holder			
d	IFS code			
e	MICR Code			
4	Section D - Subscriber's Annuity Details and Declaration			
a	Annuity Service Provider's name provided	NA	NA	Optional
b	Annuity variant type indicated	NA	NA	
c	Declaration duly filled and signed / thumb impression affixed			Mandatory
5	Section E - Nomination Details			
a	Name of the nominee filled in completely			Mandatory
b	Address of the nominee filled completely			
c	Relationship with nominee filled			
d	Guardian details in case the nominee is a minor			
e	Witness details and signatures of 2 witnesses affixed			
6	Section F - PAO/DTO/POP ATTESTATION DETAILS and Advanced Stamped Receipt			
a	Confirmation on the aspect of official normal Retirement age/resignation date			Mandatory
b	PAO/DTO/POP Registration Number provided			
c	Rubber Stamp of the PAO/DTO/POP provided			
d	PAO/DTO/POP Office Name			
e	Signature affixed PAO/DTO/POP			
f	Date Column filled by			
g	Designation of the signatory provided			
h	Advanced stamped Receipt Duly filled			
i	Duly signed/thumb impression affixed on Revenue stamp of Rs. 1/-			
7	Documents attached along with the Withdrawal application			
a	Original PRAN Card			Mandatory
b	Notarised Affidavit, if original PRAN card is not available			
c	Photo Identification proof duly verified and attested by Nodal Office			Mandatory
d	Address Proof duly verified and attested by Nodal Office			Mandatory
e	Cancelled cheque/ Self-Attested Copy of Bank Passbook/Bank certificate clearly showing the bank address, code, account number and IFS code			Mandatory

Prepared By :

Checked By:

b) Check list for withdrawal of benefits by subscribers and upon the death of the NPS subscriber

Withdrawal Form:-				
Government Type:-				
Subscriber PRAN:-				
Subscriber Name:-				
Date:-				
Sr. No	CHECK POINT	YES	NO	IF NO, COURSE OF ACTION TO BE ADOPTED
1	Section A - Subscriber's Personal Details			
a	PRAN filled in completely (12 digits)			Mandatory
b	Subscriber's Name (as per KYC documents submitted)			
c	Father's Name			
d	Subscriber Date of Birth			
e	Subscriber Date of Death			
2	Section B - Claimants Personal Details			
a	Name of the Claimant and relationship as per CRA records (as per KYC documents submitted)			Mandatory
b	Complete details of address			
c	Date of Birth of the Claimant			
d	Claimant's Guardian Details (only in case of a minor)			Optional
e	Mobile / telephone number provided or not			
f	E - Mail ID provided or not			Mandatory
g	Self - attested photograph of the claimant / guardian in case the claimant is a minor			
3	Section C - Claimants Bank Details			
a	Bank Name, address			Mandatory
b	Bank account number			
c	Name of the account holder			
d	IFS Code			
e	MICR code			
4	Section D - Claimants Self - Declaration			
a	Declaration duly filled and signed / thumb impression affixed			Mandatory
b	Photograph of the subscribers is affixed and duly attested by the subscriber			Mandatory
5	Section F - PAO/DTO/POP ATTESTATION DETAILS and Advanced Stamped Receipt			
a	PAO/DTO/POP Registration Number provided			Mandatory
b	Rubber Stamp of the PAO/DTO/POP provided			
c	PAO/DTO/POP Office Name			
d	Signature affixed			
e	Designation of the signatory provided			
f	Advanced stamped Receipt Duly filled			
g	Duly Signed/thumb impression affixed on Revenue stamp of Rs. 1/-			
6	Section E - Nomination Details			
a	Witness Details and Signature			Mandatory
b	Claimant Signature			
7	Documents attached along with the Withdrawal application			
a	Original PRAN Card			Mandatory
b	Notarised Affidavit, if original PRAN card is not available			Mandatory
c	Photo Identification proof duly verified and attested by Nodal Office			Mandatory
d	Address Proof duly verified and attested by Nodal Office			Mandatory
e	Cancelled cheque/ Self-Attested Copy of Bank Passbook/Bank certificate clearly showing the bank address, code, account number and IFS code			Mandatory

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